

Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title of Report:	Report of the Overview and Scrutiny Committee: 9 November 2016	
Report No:	CAB/SE/16/058	
Report to and date:	Cabinet	8 December 2016
Chairman of the Committee:	Diane Hind Chairman of the Overview and Scrutiny Committee Tel: 01284 706542 Email: diane.hind@stedsbc.gov.uk	
Lead Officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk	
Purpose of report:	<p>On 9 November 2016, the Overview and Scrutiny Committee considered the following items:</p> <ol style="list-style-type: none">(1) Annual Presentation by the Portfolio Holder for Operations;(2) Barley Homes – Five Year Business Plan;(3) Car Parking Update;(4) Review and Revision of the Constitution (Quarter 2);(5) Regulation of Investigatory Powers Act (Quarter 2); and(6) Work Programme Update. <p>A separate report is included on this Cabinet agenda for Item (2) above.</p>	

Recommendation:	The Cabinet is requested to <u>NOTE</u> the contents of Report CAB/SE/16/058, being the report of the Overview and Scrutiny Committee.		
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only.		
Consultation:	<ul style="list-style-type: none"> See Reports listed under background papers below 		
Alternative option(s):	<ul style="list-style-type: none"> See Reports listed under background papers below 		
Implications:			
<i>Are there any financial implications? If yes, please give details</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below
<i>Are there any staffing implications? If yes, please give details</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below
<i>Are there any ICT implications? If yes, please give details</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below
<i>Are there any legal and/or policy implications? If yes, please give details</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below
<i>Are there any equality implications? If yes, please give details</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> See Reports listed under background papers below
Risk/opportunity assessment: <i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>			
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
See Reports listed under background papers below			
Wards affected:	All Wards		
Background papers:	Please see background papers, which are listed at the end of the report.		
Documents attached:	None		

1. Key issues and reasons for recommendation

1.1 Annual Presentation by the Portfolio Holder for Operations (Report No: OAS/SE/16/027 and Verbal)

- 1.1.1 As set out in the Council's Constitution, at every ordinary Overview and Scrutiny Committee meeting at least one Cabinet Member shall be invited to attend to give an account of his or her portfolio and to answer questions from the Committee.
- 1.1.2 The Committee was reminded that on 11 November 2015, the Committee received a presentation from the Cabinet Member for Operations, setting out responsibilities covered under the planning and growth portfolio.
- 1.1.3 At this meeting, the Portfolio Holder for Operations, Councillor Peter Stevens, had been invited back to provide a follow-up presentation on his portfolio. Report No: OAS/SE/16/027 set out the focus for the follow-up presentation, which was to:
- Outline the main challenges faced since during the first year within your portfolio;
 - Outline some key successes and any failures during the first year and any lessons learned:
 - Set out the vision for the Operations Portfolio through to 2019 and were you on target to meet that vision.
- 1.1.4 Members discussed the presentation in detail and asked questions of the Cabinet Member for Operations, to which comprehensive responses were provided. In particular, discussions were held on CCTV data storage and the location of CCTV cameras; the removal of brown bins; improving car parking signage; vehicle fleet servicing; the contamination of nappies in blue bins and the need for education; and the new waste leaflet, "getting your recycling right".
- 1.1.5 The Cabinet Member for Operations thanked officers for all the work they were doing and for the Committee's scrutiny of his portfolio.
- 1.1.6 There being no decision required, the Committee **noted** the contents of the presentation.

1.2 Car Parking Update (Report No: OAS/SE/16/029)

- 1.2.1 The Committee received Report No: OAS/SE/16/029, which updated Members on the implementation of the Car Parking Review. The report included information on usage; issue of fines; upgrade of ticket machines; electric charging points; new information boards; new directional signs in Haverhill; Park Mark; planning for future car parking provision; Civic Parking Enforcement; financial and future work streams.
- 1.2.2 The Committee considered the report in detail and asked a number of questions to which comprehensive responses were provided. In particular,

discussions were held on the development of parking provision at Moreton Hall; the park and ride for Christmas Fayre parking in Bury St Edmunds; cars parking on the cycle route along Beetons Way, Bury St Edmunds; progress towards potential Civil Parking Enforcement in Suffolk; the emerging Bury St Edmunds Masterplan and Haverhill Masterplan; and identifying more parking capacity and pay on exit.

- 1.2.3 The Committee **RECOMMENDS that the Head of Operations, under his delegated authority, in consultation with the Portfolio Holder for Operations, vary the Traffic Road Orders as needed to implement the priority work streams as set out in Paragraph 1.9.2 to Report No: OAS/SE/16/029.**

1.3 **Review and Revision of the Constitution – Quarter 2 (Report No: OAS/SE/16/030)**

- 1.3.1 As set out in the Council's Constitution, the Overview and Scrutiny Committee on a quarterly basis receives a report from the Monitoring Officer setting out minor amendments made arising from changes to legislation, changes to staffing structures/job descriptions or changes in terminology.
- 1.3.2 Report No: OAS/SE/16/030 set out minor amendments which have been made to the St Edmundsbury Borough Council Constitution arising from changes to legislation, changes to staffing structures/ job descriptions or changes in terminology from July to September 2016.
- 1.3.3 All Members of the Council have also been informed of the minor amendments made as part of the ongoing review and revision of the Constitution.
- 1.3.4 There being no decision required, the Committee **noted** the minor amendments undertaken by the Monitoring Officer under delegated authority.

1.4 **Directed Surveillance Authorised Applications (Quarter 2) (Verbal)**

- 1.4.1 The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members should scrutinise the authority's use of its surveillance powers on a quarterly basis. In June 2010 it was agreed that this requirement should be fulfilled by the Overview and Scrutiny Committee.
- 1.4.2 The Committee was advised that in Quarter 2, no such surveillance had been authorised.

1.5 **Work Programme Update and Suggestion for Scrutiny (Report No: OAS/SE/16/031)**

- 1.5.1 The Committee received and **noted** Report No: OAS/SE/16/031, which provided an update on the current status of the Committee's Work Programme for 2017.

2. Background Papers

- 2.1.1 [Report No: OAS/SE/16/027](#) to the Overview and Scrutiny Committee: Annual Presentation by the Cabinet Member for Operations
- 2.1.2 [Report No: OAS/SE/16/029](#) to the Overview and Scrutiny Committee: Car Parking Update
- 2.1.3 [Report No: OAS/SE/16/030](#) to the Overview and Scrutiny Committee: Review and Revision of the Constitution – Quarter 2
- 2.1.4 [Report No: OAS/SE/16/031](#) to the Overview and Scrutiny Committee: Work Programme Update